

## **Volunteer Job Description**

**Role:** Buddy

**Objective:** to help clients develop the skills and confidence to tackle everyday tasks and activities

**Tasks:**

- Spend time with a client on a regular basis
- Build a trusting, friendly relationship
- Help to build their confidence to try new activities
- Liaise with keyworkers, sharing information as agreed with the client

**Report to:** Relevant line manager and Volunteer Coordinator

**Location:** Taunton or Bridgwater

**Hours:** Flexible

**Essential skills and attributes:**

- Friendly, patient and approachable
- Non-judgemental about varying values and lifestyles
- Good communication skills
- Commitment to 12 months volunteering

**Training:** Mandatory attendance at core training, plus role-specific training

At Arc we are not all the same. We come from all walks of life and a wide variety of backgrounds. We draw on these differences in who we are, what we've experienced and how we think to create services that work for everyone. We celebrate the diverse and inclusive community that is Arc, empowering clients, staff and volunteers to connect, belong and grow.